

Mitsubishi Gas Chemical Memorial Foundation

International Student Scholarship Application Guidelines

Established in September 2018, the Mitsubishi Gas Chemical Memorial Foundation (“the Foundation”) seeks to help solve challenges facing society and realize a sustainable society by supporting promising individuals interested in the fields of chemistry and chemical engineering and providing grants for research in these fields.

The Foundation supports the following students:

- **Those who excel academically and are dedicated to their studies**
- **Those who strive for mutual understanding and exchange between Japanese culture and the culture of their home country**
- **Those who are eager to give back to society based on what they have learned**

1. Requirements for applicants

Applicants must be international students residing in Japan for study or research who are citizens of Indonesia, Cambodia, Singapore, Thailand, Philippines, Brunei, Vietnam, Malaysia, Myanmar, or Laos (“eligible countries”) and meet the following conditions:

- (1) They must be enrolled in a bachelor’s, master’s, or doctoral program at one of the universities or graduate schools designated by the Foundation majoring in a chemical-related field such as chemistry or chemical engineering (including undergraduates who are studying chemistry and graduate students engaged in research from a chemical approach, regardless of their faculty or department).
- (2) They must have a College Student visa.
- (3) They must not be receiving a scholarship or similar support from another institution.
This excludes student scholarships from local governments (those that all resident international students are eligible to receive), one-time rewards for academic contributions, full or partial tuition waivers, and scholarships provided by their universities for use in paying tuition.
- (4) They must not have a regular (full-time) job during the scholarship payment period.
- (5) They must be able to express themselves in Japanese (with Japanese proficiency equivalent to or higher than Japanese-Language Proficiency Test level N3).
- (6) They must be in good physical and mental health and demonstrate outstanding character and academic performance.
- (7) They must be able to attend exchange meetings and social gatherings organized by the Foundation (to be held in principle in Tokyo, with transportation costs provided).

The Foundation scholarships will be paid in their full amounts and do not need to be repaid. The scholarships do not create any obligations to the Founder, Mitsubishi Gas Chemical Company.

2. Number of applicants accepted

About one per university in each recruitment period (several students each in the spring recruitment period of February-May and the autumn recruitment period of July-October)

3. Scholarship details

(1) Amounts paid: 150,000 yen/month for a bachelor's program, 180,000 yen/month for a master's program, and 200,000 yen/month for a doctoral program

(2) Payment periods: Payments begin in April for the spring period and in October for the autumn period, and continue until the end of the regular period of study at the university or graduate school in which the student is enrolled, not to exceed four years for a bachelor's program, two years for a master's program, or three years for a doctoral program. In principle, payments will end if the student repeats or postpones a year.

Payment periods are managed by years of study. Specifically, a scholarship for which payment begins during the second year of a bachelor's program will be paid for the remaining three years; one that begins during the second year of a master's program will be paid for the remaining year; and one that begins during the second year of a doctoral program will be paid for the remaining two years.

(3) Payment method: In principle, payments will be made on the 10th of each month by transfer into the scholarship student's account at the head office or a branch of the MUFG Bank. For scholarship students who do not have an account at the MUFG Bank, the Foundation will assist them in opening an account.

(4) Payments of scholarships are made retroactive to April in the spring period or October in the autumn period.

4. Application and recommendation procedures

(1) A student who wishes to apply for the scholarship ("applicant") must complete by hand all information required on the Foundation's designated scholarship application form and submit this form to the Foundation secretariat through the applicant's university.

(2) The university president or head of the student's department is asked to choose from those who meet the scholarship application requirements one or a few students who would be suitable as Foundation scholarship students. Attach the Foundation's designated letter of recommendation and the following documents to the scholarship application form and submit them to the Foundation secretariat.

5. Application documents

(1) Scholarship application form (Foundation designated form): 1 copy

* Fill the form out entirely by hand yourself, in Japanese in principle.

(2) Color photograph of the applicant: 1 photo

* Submit a photo taken within the past six months. The photo must be 4.0 cm by 3.0 cm and show the upper body with no headwear and the applicant's name on the back. Attach to the designated space on the scholarship application form.

(3) Letter of recommendation (Foundation designated form): 1 copy

(4) Academic transcript for the previous school year or midterm: 1 copy

* Unless the applicant is a first-year student, a letter describing the reasons (in any format) must be attached if the applicant cannot submit an academic transcript.

(5) Copy of visa certificate: 1 copy

Note: The Foundation will not accept applications or questions directly submitted by applicants. Documents submitted will not be returned.

Submit application documents to:

Secretariat, Mitsubishi Gas Chemical Memorial Foundation

2-5-2 Marunouchi, Chiyoda-ku, Tokyo 100-8324 Japan

6. Screening, informal award decisions, final awards

(1) Document screening

Document screening is conducted based on the scholarship application requirements. The Foundation will notify the referring university or graduate school of the date and time of the interview if the applicant passes the document screening.

(2) Interview

Those who pass the document screening will be interviewed in Japanese. The Foundation will notify the date and time of the interview separately.

(3) Notice of acceptance and award ceremony

The referring university or graduate school will be notified of the results of the applicant screening. Informally accepted applicants are requested to complete the necessary procedures as separately instructed by the Foundation.

Notices of acceptance (scholarship certificates) will be presented at the Foundation scholarship award ceremony. Students will be notified individually of the date, time, and location. All students accepted for scholarships are requested to attend the ceremony.

7. Duties of scholarship students

- (1) After acceptance, the students must promptly submit the designated written pledge to the Foundation secretariat.
- (2) The students must work diligently on their studies and research at the student's university or graduate school during the scholarship payment period.
- (3) The students must submit an activity report in the Foundation's designated format every three months, and midterm and year-end academic transcripts during the scholarship payment period.
- (4) The students must promptly report any changes in enrollment, study status, or income to the Foundation secretariat.
- (5) The students must participate in exchange meetings organized by the Foundation (about three times each year).

8. Suspension or termination of the scholarship

A student to whom any of (1)-(8) below applies must report to the Foundation immediately. In such cases, even if the Foundation suspends payment of the scholarship, the student must not raise a complaint and must promptly comply with the request to repay all or part of the scholarship funds already paid.

- (1) The student has withdrawn or been suspended from the university.
- (2) The student repeats a year or has withdrawn or taken a leave of absence.
- (3) It would be difficult for the student to continue studies due to a lengthy absence, travel abroad, etc. for 45 days or longer.
- (4) The university, program, or major in which the student is enrolled has changed.
- (5) The student has received a scholarship or similar support from another institution.
This excludes student scholarships from local governments (those that all resident international students are eligible to receive), one-time rewards for academic contributions, full or partial tuition waivers, or scholarships provided by their universities for use in paying tuition.
- (6) The student has earned a bachelor's, master's, or doctoral degree.
- (7) The student no longer meets the eligibility requirements of a scholarship student as described in the Scholarship Application Guidelines.
- (8) There are factually incorrect statements in the scholarship application form, letter of recommendation, or other application documents.

9. Handling of personal information

Apply only after consenting to the Foundation's policy that any and all personal information related to the documents submitted at the time of application will be used solely for purposes of screening procedures (review and contact from the Foundation).

(Annex) International scholarship student referring universities/graduate schools and eligible countries

Referring universities/graduate schools

Osaka University, Kyoto University, Keio University, University of Tsukuba, Institute of Science Tokyo, The University of Tokyo, Tokyo University of Science, Tohoku University, and Waseda University

Eligible countries

10 ASEAN countries:

Indonesia, Cambodia, Singapore, Thailand, Philippines, Brunei, Vietnam, Malaysia, Myanmar, and Laos